

The Brooks County Board of Commissioners met for its Monthly Workshop on Monday, May 3, 2010 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Claude Butler, Vice Chairman; Mr. James Maxwell; Mr. Howard Lawson; and Mr. David Ragsdale. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; Mr. Mark Deatcher, Public Works Director; Mr. Ben DeVane, County Engineer; and various residents.

Chairman called workshop to order.

Public Works Director, Mr. Mark Deatcher, presented the following road update report for May 2010:

Kennedy Hill Road/SPLOST #4: Mr. Randy Gowdy has authorized verbally the use of his land to excavate clay. Mr. Ben DeVane has looked the land over. I have reservations with excavating the area. 1) The area must be closed by hunting season, 2) the "road" that we must travel will no doubt get beat up by the trucks traveling on it, 3) once complete, the Road Department must take out the levy and put it on the other side of the pond to assist with evening the pond on both ends and repair the road.

Pine Ridge Heights: Complete.

Safety Inspection: Road Department had its annual safety inspection on April 20, 2010. There was only one discrepancy found by Rene Azar, LRGMS, Field Rep, the grinder in the vehicle shop requires replacement due to its safety shield being broken.

Road Department Fence: Have requested the Trustees assist with completion.

Equipment:

2001 Mac: During routine daily inspection April 28, 2010, Monroe Billingsley discovered oil transferring to radiator; transported to Interstate Diesel in Valdosta. Good health date, May 5, 2010.

1989 Mac: Motor mounts (all 3) broke April 29th; troubleshooting in progress as of this report.

Chairman closed the workshop at 5:30 p.m.

Mr. S. L. Jones, Chairman

Mr. Robert D. O'Barr, County Administrator

Ms. Patricia A. Williams, County Clerk

The Brooks County Board of Commissioners met for its Regular Monthly Meeting on Monday, May 3, 2010 at 5:30 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Claude Butler, Vice Chairman; Mr. James Maxwell; Mr. Howard Lawson; and Mr. David Ragsdale. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; Mr. Ben DeVane, County Engineer; and various residents.

Call to Order/Prayer & Pledge

Chairman called meeting to order and asked Mr. Ragsdale to lead all in attendance in prayer and pledge of allegiance.

Amendments to Agenda

On motion by Mr. Butler, seconded by Mr. Ragsdale, the Board unanimously accepted the amendments to the agenda to include: 1) April 29th minutes, 2) Bonnelle Holmes regarding Courthouse Monument, 3) Hiring of Employees and Qualifications.

Approval of Minutes

Mr. Lawson made a motion to approve the following minutes as presented, Mr. Maxwell seconded. Vote was unanimous.

Monthly Workshop and Regular Monthly Meeting	April 5, 2010
Special Called Meeting	April 19, 2010
Special Called Meeting	April 29, 2010

Public Hearing: None

Road Projects

Mr. Maxwell discussed Grooverville Road and estimated cost to widen and resurface approximately 2.9 miles. Due to the cost and other County roads in need of improvement, the Board agreed a workshop is needed. Board asked County Administrator to set up workshop to discuss road projects. Board also asked County Engineer to follow-up with DOT on projects that have been previously submitted.

Appearances

a. Donna Grimes - Complaint with Sheriff Department

Ms. Donna Grimes voiced her concerns with Sheriff Mike Dewey and condition at the Jail. County Attorney advised Ms. Grimes to speak with Public Defender for the Southern Judicial Circuit to see if he can assist her with issues related to her son's case.

b. Roy Bamburg - Road Department Noteworthy Accomplishments

Mr. Bamburg was placed on agenda to comment on noteworthy accomplishments by Road Department on the Pineridge Heights project, but did not show.

c. Kenny Baker - Noise Ordinance Variance

Mr. Baker was placed on agenda to request Board to allow a variance to County's Noise Ordinance on June 5th until 2:00 a.m. June 6th for the annual event he sponsors. On motion by Mr. Butler, seconded by Mr. Lawson, the Board unanimously approved Mr. Baker's request to allow a variance to Noise Ordinance June 5th until 2:00 a.m. on June 6th for his annual event.

d. Ernest Cain - Kennedy Hill Road Progress

The project was discussed during the workshop. Mr. Cain stated to the Board he appreciates the effort and looks forward to the completion.

e. Eddie Deallaume - County Noise Control Ordinance

Mr. Deallaume suggested a change to the current Noise Ordinance, Section 12. Due to not having a complete copy, Board advised they will look at this issue further.

f. Chamber - Tourism and Product Team

The Tourism Product Development Office of the Georgia Department of Economic Development recently visited our community as part of a new initiative sponsored by Leadership Brooks Class of 2009 to help us find ways to more effectively promote tourism within Brooks County. Mr. Corey Cottle, member of Leadership Brooks Class of 2009, appeared to extend an invitation to attend the presentation on May 25, 2010 and subsequent community-wide organizational meeting. He thanked the Board for their involvement thus far and ask for continued support.

Old Business

a. DFACS - Board Appointment

Ms. Gracie Jefferson will continue to serve on DFACS Board until June 30, 2010. Board will continue to look for a replacement for Ms. Jefferson on the DFACS Board.

New Business

a. Southern Health Partners Contract Renewal

Renewal contract for inmate medical services at Brooks County Jail has been received with a 3% increase beginning July 1, 2010. Mr. Ragsdale made a motion

Regular Monthly Meeting (May 3, 2010)

Page 2 of 4

to put the service out to bid, before putting out to bid, Administrator get with Sheriff to see if any changes, Mr. Lawson seconded. Vote was unanimous.

b. Energy Grant (EECBG) and Southern Georgia Regional Commission Agreement

County received energy grant award for \$139,000.00 for Administration Building, Courthouse, and Ag Building, matching funds of \$35,000.00 from County. Original plan had \$30,000.00 for insulated windows; however, windows are not authorized through Georgia Environmental Facilities Authority (GEFA) funds; funds will be designated to another County building. Proposed that window funds be moved to high efficient SEER A/C units. Also control all units via computer at Administration Building by setting parameters in each building and adjusting units with weekends and Holidays. Southern Georgia Regional Commission (SGRC) administration fee is \$15,835.00. On motion by Mr. Butler, seconded by Mr. Lawson, the Board unanimously authorized Chairman to sign Agreement for Professional Administration Between Brooks County, Georgia and Southern Georgia Regional Commission to administer certain technical and administrative services during period of April 1, 2010 until June 30, 2012.

c. Hiring and Qualifications of County Employees

Mr. Ragsdale included this amendment to the agenda. He questioned certification and qualifications of new hires related job descriptions. He tasked Administration and Clerk to look into this matter.

County Administrator Comments/Fiscal Matters

a. Budget Calendar

County Administrator provided Board a copy of proposed calendar for upcoming FY 2011 Budget process.

b. Grievance Hearing Date To Be Determined

Administrator will get with Board to set date for grievance hearing.

c. Budget and Accounting Software Vendor

Administrator will schedule date and time for Board to view presentation for Accounting Software for Administration Office.

d. Fire Coalition SPLOST Funding

On motion by Mr. Butler, seconded by Mr. Ragsdale, Board unanimously approved to accept all Fire Coalition SPLOST #5 funds to include capital and non-capital expenditures.

Regular Monthly Meeting (May 3, 2010)

Page 3 of 4

e. Credit Card Cancellation - New Issue Under Sheriff Dewey

Administrator informed Board of budget overage and credit card overage in the Uniform Patrol and CID. Upon payment of credit card, he wants to cancel current credit card and have new card issued for current Sheriff. After discussion, on motion by Mr. Butler, seconded by Mr. Maxwell, Board unanimously authorized Administrator to cancel credit card in Sheriff's Department and issue new card.

f. E911 Demonstration

911 Director, Mike Smith has scheduled an E911 demonstration for Board review on May 11, 2010 at 5:30 p.m. to be held at the Board of Education building.

g. Hiring Freeze

Board discussed implementing a hiring freeze and budget expenditures until end of fiscal year.

On motion by Mr. Maxwell, seconded by Mr. Butler, Board adjourned regular monthly meeting at 6:40 p.m.

Mr. Sanford L. Jones, Jr., Chairman
Mr. Robert D. O'Barr, County Administrator
Ms. Patricia A. Williams, County Clerk

Comment [Watermark1]:
DRAFT

Regular Monthly Meeting (May 3, 2010)
Page 4 of 4

The Brooks County Board of Commissioners met for a FY 2011 Budget Workshop on Monday, May 10, 2010 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Claude Butler, Vice Chairman; Mr. James Maxwell; and Mr. David Ragsdale. Mr. Howard Lawson was not present. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk.

Chairman called workshop to order.

County Administrator presented a draft copy of the FY 2011 Budget for Board review. Administrator emphasized to the Board the budget shortfall of \$1,118,318.83, due to drop in revenues; an estimated 5% reduction; and 28% loss in Local Option Sales Tax (LOST).

Board discussed possible options to make up the shortage without increasing taxes. Mr. Ragsdale suggested the Board draft a letter to local media, with chart to show how Board has not raised taxes, but has implemented a decline in the millage rate since 2000.

County Administrator outlined the contingency fund expenditures with possible suggestions for some capital purchase items for this fiscal year. Board asked Administrator to go back and look at other options to try and makeup for shortfall to include; cutting fleet back by parking vehicles, employees sharing cost of uniforms, and employees with double retirement.

Board will meet for budget workshops with department heads on Tuesday and Wednesday, May 17th and 18th at 5:00 p.m.

Mr. Ragsdale made a motion to adjourn workshop at 6:10 p.m.; Mr. Maxwell seconded.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

The Brooks County Board of Commissioners met for a Special Called Meeting and FY 2011 Budget Workshop on Monday, May 17, 2010 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Claude Butler, Vice Chairman; Mr. Howard Lawson; and Mr. David Ragsdale. Mr. James Maxwell was not present. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk.

Chairman called special called meeting to order.

Land Purchase for Dirt on Kennedy Hill Road

Mr. Ben DeVane, County Engineer, presented two possibilities of land for dirt to improve Kennedy Hill Road. Mr. Randy Dowdy authorized verbally the use of his land to excavate clay for pond improvement. Mr. DeVane looked at the land; and had reservations with excavating the area. Mr. Roger Price has offered to give up 2 acres of land he purchased from Kennedy Hill, LLC. He offered two options, to divide the dirt with 2 years to get dirt off property for \$4,000.00 per acre, or purchase the land for \$5,000.00 per acre, totaling \$10,000.00. County will be responsible for surveying property and preparation of the deed. Mr. DeVane recommended County purchase and own the property to use as they want because it is more than enough dirt needed for Kennedy Hill Road. On motion by Mr. Ragsdale, seconded by Mr. Butler, the Board unanimously authorized the purchase of the 2 acres recommended by County Engineer for \$10,000.00, County Engineer will survey property and County Attorney will prepare the deed. Funds will come from the contingency fund.

Noise Ordinance

Residents on Hodges Road were present to complain about loud noise from Motor Cross bikes. Ms. Long stated she has lived on Hodges Road for 5 years and the race track was there but not being used. She stated the track was inspected by former Zoning Administrator and Building Inspector and found broken regulations, the owner did not obtain a permit; and was instructed to destroy the track. Residents complained of the loud disturbing, harrassing noise of the bikes; and would appreciate the Board doing what is necessary.

Building Inspector, Mr. Billy Ingram, informed the Board he went out and spoke with Mr. Drew regarding the noise. Mr. Drew stated to him, he has a right to ride his bike on his property; and if County cited him, he would get an attorney. Mr. Drew was cited in Magistrate Court in 2004; and paid a \$500.00 fine. On motion by Mr.

Page 1 of 3

Ragsdale, seconded by Mr. Butler, the Board authorized Building Inspector to proceed with enforcing the noise ordinance; to get with County Attorney to get legal opinion and let know the Board is getting ready to enforce the noise ordinance. Vote was unanimous.

Mr. Lawson made a motion authorizing Administrator to proceed with a letter to Board of Education requesting possession of the Board of Education building and surrounding parking lot; and 911 Director, Mike Smith, to get on the Board of Education agenda, Mr. Ragsdale seconded. Vote was unanimous.

Administrator reported the Motor Grader transmission is in need of repair, has been down several months.

FY 2011 Budget Workshop

Departments presented:

Elections

Proposed budget for FY 2011, \$89,177.77.

Probate Court

Proposed budget for FY 2011, \$122,863.04.

Tax Commissioner

Proposed budget for FY 2011 is \$212,676.82.

Tax Assessor

Proposed budget for FY 2011, \$218,039.38. Chief Appraiser, Pam Jones, requested and increase of \$5,700.00 in printing and binding. Also requested \$500.00 for purchase of scanner and camera to come out of 2010 contingency.

General Government Buildings & Plant

Proposed budget amount for FY 2011 is \$334,308.48.

Superior Court, Clerk of Superior Court, and State Court

Clerk of Court was not present.

Magistrate Court

Proposed budget amount of \$167,024.15.

During last meeting, Board asked Administrator to go back and look at other options to try and makeup for shortfall of \$1,118,318.83. The possible budget reductions proposed are: no new vehicles and new employees for Sheriff's Department (\$305,641.12), non-paid holidays (\$90,000.00), no overtime in Sheriff's Department (\$70,000.00), employees pay 10% of insurance premium (\$52,800.00), public works employees pay for uniforms (\$11,000.00), no supplement indigent health care (\$20,000.00), Recreation Department budget reduction (\$10,000.00), travel and training (\$7,000.00), building maintenance (\$13,000.00), no car take home policy (\$30,000.00), and supplement for Airport Authority (\$10,000.00); these reductions would reduce shortfall to \$449,905.61.

Board asked Administrator to contact FSA office regarding an increase of rent for Ag Building space.

Mr. Butler made a motion to adjourn workshop at 7:15 p.m.; Mr. Ragsdale seconded.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

The Brooks County Board of Commissioners met for a FY 2011 Budget Workshop on Tuesday, May 18, 2010 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Claude Butler, Vice Chairman; Mr. James Maxwell; Mr. Howard Lawson; and Mr. David Ragsdale. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk, and several residents.

Chairman called special called meeting to order.

Following Departments were presented:

Superior Court

Proposed budget is \$67,441.00, and is at a 20% savings for 2010. Equalization Board line item was increased from \$2,000.00 to \$5,000.00.

Clerk of Superior Court - Proposed budget is \$208,891.69

State Court - Proposed amount of \$70,003.03.

Juvenile Court - Proposed amount \$41,481.72.

Law Administration - Proposed budget of \$189,599.92.

Criminal Investigations - Proposed for FY 2011 \$285,952.69. Department is 30% over current budget. Sheriff is to get with Administrator to go over the budget for overtime.

Uniform Patrol - Proposed \$787,834.56.

Jail Operations - Proposed \$1,157,173.64.

Inmate Detail - Proposed amount \$43,724.90.

Agricultural Resources (Extension) - Proposed for FY 2011 \$145,467.62.

Protective Inspection Administration (Building Inspections) - Proposed \$55,773.32.

Next budget workshop is scheduled for Monday, May 24, 2010 at 5:00 p.m.

Mr. Maxwell made a motion to adjourn at 7:05 p.m., Mr. Lawson seconded.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

The Brooks County Board of Commissioners met for a Special Called Meeting and FY 2011 Budget Workshop on Monday, May 24, 2010 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Claude Butler, Vice Chairman; Mr. James Maxwell; Mr. Howard Lawson; and Mr. David Ragsdale. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk, and several residents.

Chairman called special called meeting to order.

Road Superintendent, Mr. Mark Deatcher, informed the Board of the sale of the motor grader for \$14,000.00, minus \$700.00 for commission fee, net to Brooks County is \$13,300.00.

Mr. Deatcher also reported the **1989** Mac truck motor mounts (all 3) broke April 29th; requested Board approval for repair. Two quotes were

The Board went into the FY 2011 budget workshop for the following Departments:

Public Defender - Proposed budget of \$139,140.00, which includes a 2% increase.

District Attorney - Proposed budget is \$146,433.83, including a request for a 4% increase. Board took no action on this matter.

Library Administration - Proposed amount of \$42,220.00, with no increase.

EMS Operations - Proposed amount \$450,000.00.

Economic Development - Proposed budget of \$75,000.00.

Airport Authority - Proposed for FY 2011 \$10,000.00

Coroner/Medical Examiner - Proposed \$19,473.80. Board requested to put on make up list to appear.

911 (Special Revenue) - Proposed \$455,260.19. Capital expense line item of \$40,000.00 to replace radios ordered per State, it not this year, will have to be done next year. \$20,000.00 now and \$20,000.00 in next year budget.

Emergency Management - FY 2011 proposed budget \$10,000.00.

Fire Administration - Proposed budget \$134,216.00. An additional \$8,500.00 was added for Barwick and Pavo. Mike Smith will speak with Berlin's Chief to go to Fire Coalition to see if can get approval to be included for a lower ISO rating.

Public Works Administration - Proposed for FY 2011 \$105,939.18.

Special Called Meeting & FY 2011 Budget Workshop (May 24, 2010)

Page 1 of 2

Highways & Streets - Proposed budget \$135,903.20. As one of the options to try and reduce the budget deficit, the Board has included deleting uniforms for Road Department (\$11,000.00). Road Superintendent asked the Board to leave uniforms as is due to low salaries in the department.

Special Projects - Proposed budget \$44,781.76. This will be the last budget this department will be separated. During next year budget, it will be included in the Road Department budget.

Maintenance and Shop - FY 2011 proposed budget \$157,388.80.

Brooks Transit - FY 2011 proposed budget \$12,000.00

Governing Body - FY 2011 proposed budget \$240,661.52.

Administration - FY 2011 proposed budget \$242,027.76.

Adult Health - FY 2011 proposed budget \$10,500.00.

Next budget workshop is scheduled for Tuesday, June 8, 2010 at 5:00 p.m.

Mr. Ragsdale made a motion to adjourn at 7:15 p.m., Mr. Butler seconded.

Mr. S. L. Jones, Chairman

Mr. Robert D. O'Barr, Administrator

Ms. Patricia A. Williams, Clerk

